



Individual Proposal Participant Form for E-Mail Submissions

Copy all of the text in the box below and paste it into the body of an email. Fill in the the form as necessary within the email.

1. TITLE OF YOUR PROPOSAL (if presenting a paper):

2. PROGRAM UNIT to which you are submitting this proposal:

2b. OTHER PROGRAM UNIT to which you are submitting this proposal, if any
* Please indicate the order of preference, if any, to the program units.

2c. OTHER PROGRAM UNIT to which you are submitting another proposal, if any:
(Completed participant form(s) must accompany each submission.)

3. YOUR ROLE in this session (place an X next to your role):

Presiding

Presenting (titled paper)

Responding

Panelist (untitled presentation)

Presiding at a Business Meeting

NOTE: No individual may participate in the program more than twice.

4. AUDIO-VISUAL REQUIREMENTS for the entire session (note number and type needed):

LCD Projector:

Sound:

Audio-Visual requests must be submitted at the time of your proposal. Late requests will not be accommodated. The Executive Office makes every attempt to honor the AV requests of our members. Unusual requests should be cleared, through the appropriate Program Unit Chair, with the Executive Office to confirm the availability of the equipment or setup of space.

5. SCHEDULING NEEDS due to religious observance, if any:

6. CONTACT INFORMATION (name, address, institution, phone, fax, etc.)