

ACCEPTANCE, REJECTION, AND SESSION CREATION IN PAPERS

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DEADLINES

All Acceptances and Rejections must be complete by **April 13**. All session information must be complete by **April 16**.

Number of Cosponsored Sessions

Each section and group may have a cosponsored session in addition to its normal allotment of sessions. Seminars are not permitted to have cosponsored sessions. Cosponsored sessions count as each unit's extra session.

A unit receives **only one** extra session for cosponsoring. Thus, if a program unit has two regular sessions, it will receive a third session if it cosponsors. If the unit cosponsors a second session, that session is considered one of the regular two sessions (ie, the unit does **not** receive a fourth session).

Accepting a Proposal

If you wish to accept a proposal, you simply click the **Accept Proposal** button. You will see a popup window asking you to confirm. If you are sure you wish to accept the proposal, click **OK**.

View
Edit
Node export

AAR Awards Ceremony and Reception

Panel Session | Created: 03/21/2012 | Status: Submitted

Abstract

Celebrate the achievements of the 2012 AAR award winners at the ceremony and reception held in their honor. Martin E. Marty Award for the Public Understanding of Religion Excellence in Teaching Award Martha Reineke, University of Northern Iowa Religion and the Arts Award 2012 Best In-Depth Reporting on Religion Awards First Place: <i>Arts and the Academy of Religion</i> Second Place: <i>Historical</i> Third Place: <i>Arts and the Academy of Religion</i>

The page at papersqa.aarweb.org says:

This action can not be undone. Are you sure you want to Accept this proposal?

OK Cancel

Move to Grab Bag

Accept Proposal

Reject Proposal

Proposal Details

Submitter:

Program Units

[Receptions/Breakfasts](#)

Program Unit Options

Scheduling Comments:
Sunday, 7:00 pm-8:30 pm

Participants

Jack Fitzmier
American Academy of Religion
presider
jfitzmier@aarweb.org

Otto Maduro
Drew University
panelist
omaduro@drew.edu

Description

Celebrate the achievements of the 2012 AAR award winners at the ceremony and reception held in their honor.

Martin E. Marty Award for the Public Understanding of Religion

Excellence in Teaching Award
Martha Reineke, University of Northern Iowa

Religion and the Arts Award

2012 Best In-Depth Reporting on Religion Awards
First Place:
Second Place:

Notification

When you accept a proposal, the following automatic e-mail will be sent to the submitter of the proposal:



Dear <SUBMITTER>,

Congratulations! The <Program Unit> has accepted your proposal <TITLE> for the [2012 meeting of the American Academy of Religion](#):

Please click the following link to confirm your participation.

[Confirm Proposal](#)

All Annual Meeting participants must be current AAR members and be registered for the Annual Meeting by June 15. If you are not currently a member of the AAR, please visit [our membership page](#) to join or renew. Registration for the Annual Meeting is [open now](#). Register by April 15 to receive the Super Saver discount!

If you have any questions about the session or the program unit, please contact the Program Unit Chairs:

- <CHAIR NAME>, <CHAIR EMAIL>
- <CHAIR NAME>, <CHAIR EMAIL>

If you encounter any problems with the confirmation form or any other part of the process, please email support@aarweb.org and we'll do everything we can to help you. Thanks very much for your hard work and contribution to the Annual Meeting.

Sincerely,
Robert Puckett, PhD
Director of Meetings
rpuckett@aarweb.org

Only the person who submitted the proposal will receive the email, not any other participants within the proposal. Since the message is an auto-generated form letter, you may want to additionally contact the submitter and/or the other participants with a personal message. You can do that by clicking on their email addresses on the View screen (which will be visible once you accept the proposal).

Proposals Submitted to Multiple Units

If the proposal was submitted to more than one unit, that unit must reject the proposal before you may accept it. Your Accept Proposal button will be grayed out in that case.

Move to Grab Bag

Accept Proposal

Reject Proposal

We anticipate collegial resolution of the disposition of good proposals. **Precedence should be given to the submitter's first choice of program unit, but if this is in doubt, please contact him/her/them directly.** If you need to find the email of another unit's chairs to contact them to negotiate about a paper, simply click on the name of the other unit (or use the Program Units menu at the top of the screen), and then you will be taken to that unit's page, which lists their chairs.

View
Edit
Node export

Afro-American Religious History

Afro-American Religious History Group

Mission:
The purpose of this Group is to recover the sources and histories related to the African-American religious experience, to create a forum to explore critically and creatively the history of African-American religions, and to infuse that knowledge into the study of religion within North America. The Group is committed to the investigation of the diversity of African-American faith traditions and religious experiences.

Call for Papers:
This Group invites proposals that explore the relationship between religious identity and racial identity in the Americas, especially those that address the following topics: 1) Apocalypticism; 2) The arts (literature, music, etc); 3) Black Jews/Black Judaisms; 4) Classic works in the study of African American religion; 5) Religion and genocide; 6) Metaphysical and New Thought in African American religious history; 7) New religious movements; 8) Religion and politics; 9) The religion(s) of Barack Obama; and 10) Studies in religion and sexuality. Given the locale of AAR's 2012 meeting, the Group is also interested in proposals that address topics specifically in relationship to the city of Chicago, including those that might consider African American Islam.

Program Unit Chairs:

Kathryn Lofton
kathryn.lofton@yale.edu 

Josef Sorett
js3119@columbia.edu 

Accepting Co-sponsored Sessions

Because we set up co-sponsored sessions as separate program units this year, in order to maintain unit's session allotments, only the administrator (Robert Puckett) can accept co-sponsored sessions. We had to implement this workaround in the interest of saving time to get the PAPERS system up and running, and we will be fixing this for next year. You may still reject proposals for co-sponsored sessions, or you may send them to the Grab Bag. ***In order to accept co-sponsored proposals, you will need to contact Robert at annualmeeting@aarweb.org.*** ***Please create any papers sessions into which you would like to transfer papers for cosponsored sessions. Also, please add estimated attendance, room style, session length, and schedule preferences to the session before contacting Robert.***

Accepting Panel Sessions and Papers Sessions

If you are accepting a Panel Session or a Papers Session Proposal, you will get a pop-up message asking you to add Estimated Attendance, Room Style, and Session Length before you can accept the proposal.



To do so, you will need to click the **Edit** tab and scroll down to the **Program Unit Options** section. There you can designate the session as your business meeting if you wish, and add the required Estimated Attendance, Room Style, and Session Length.

Business Meeting

All ongoing program units must schedule a business meeting. Please check the box for the session that will include your business meeting.

Estimated attendance

It is vital for us to know how many people to expect in a given session so that we can place it in an adequately sized room. Although we know this can be difficult to predict, please give us your best guess. An average AAR session audience is between 50-100 people.

Room style

The standard room set with rows of chairs and a head table for presenters is a theater set. A conference set is a large table surrounded by chairs. This is typically only used by seminars.

Session Length

Any unit with more than two sessions on the program (including co-sponsored sessions) must designate one of its sessions as a 90-minute session. For the first time this year, we are also offering experimental two-hour sessions on Monday afternoon, but these are completely optional.

PROGRAM UNIT OPTIONS

Business Meeting
This is the business meeting for my program unit

Estimated Attendance:

Room Style:

Theater

Conference

Banquet

Reception

Session Length:

90 Minutes

2 hours

2.5 hours

Session duration

Next you can select your scheduling preference for the session.

Schedule Preference:

- None -

- None -

Saturday - any time (2.5 hours)

Saturday - 9:00 AM - 11:30 AM (2.5 hours)

Saturday - 1:00 PM - 3:30 PM (2.5 hours)

Saturday - 4:00 PM - 6:30 PM (2.5 hours)

Sunday - 9:00 AM - 11:30 AM (2.5 hours)

Sunday afternoon (90 minutes)

Sunday - 1:00 PM - 2:30 PM (90 minutes)

Sunday - 3:00 PM - 4:30 PM (90 minutes)

Sunday - 5:00 PM - 6:30 PM (90 minutes)

Monday - any time (2.5 hours)

Monday - 9:00 AM - 11:30 AM (2.5 hours)

Monday afternoon (2 hours)

Monday - 1:00 PM - 3:00 PM (2 hours)

Monday - 1:00 PM - 3:30 PM (2.5 hours)

Monday - 4:00 PM - 6:00 PM (2 hours)

Monday - 4:00 PM - 6:30 PM (2.5 hours)

Tuesday morning (90 minutes)

Tuesday - 8:30 AM - 10:00 AM (90 minutes)

Tuesday - 10:30 AM - 12:00 PM (90 minutes)

Indicate any special needs including any requests for scheduling (e.g. Sabbath observance or persons with disabilities). When listing other sessions to avoid in scheduling, please be specific about the units or topics to be avoided (i.e. Buddhism Section's session on "Theravada Buddhism in Sri Lanka" rather than "anything about Buddhism") and list them in priority order.

AVOID CONFLICTS WITH THESE SESSIONS:
<input type="text"/>
<input type="text"/>
Potential conflicting topics that scheduling should avoid. (maximum 2 other sessions; please be specific!)
Scheduling Comments:
Sunday, 7:00 pm-8:30 pm
Comments for scheduling

Then scroll down, click **NEXT >**, scroll to the bottom of the second page, and click **DONE**. Once you are taken back to the View screen for the proposal, you can then accept the session.

Adding, Removing, or Editing Participants

If you need to add, edit, or remove any participants, you should accept the session first. Then click the **Edit** tab, scroll down, and click **NEXT >** to go to the second page of the proposal. If you need to add participants to the session (i.e., add a presider, panelist, respondent, or business meeting presider), use the **Add another participant** button at the bottom of the section. Enter the first name, last name, institution, email address, and position of the participant. **If this session includes your business meeting, you must name a business meeting presider.**

To remove a participant, just use the **Remove Participant** link above their name. To edit participants, simply erase the content of the field that you wish to edit and replace it with the edited content.

PARTICIPANTS:
Remove Participant
First Name: <input type="text" value="Robert"/>
Last Name: <input type="text" value="Puckett"/>
Institution: <input type="text" value="American Academy of Religion"/>
Email: <input type="text" value="rpuckett@aarweb.org"/>
Position:
<input type="radio"/> Presider
<input type="radio"/> Panelist
<input type="radio"/> Respondent
<input checked="" type="radio"/> Business Meeting Presider
<input type="button" value="Add another participant"/>

To Reject a Proposal or Move it to the Grab Bag

To reject a proposal, click on the title of the proposal under **My Program Unit's Proposals** and you will be taken to the View page. Then simply click the red **Reject Proposal** button. You will get a pop-up box to double-check. If you are sure you wish to reject this proposal, click **OK**.

The screenshot shows a web interface for a proposal. At the top, there are 'View' and 'Edit' tabs. The proposal title is '*I am but a human*': Islamic Law of Paternity between Legal Formalism and Epistemological Skepticism. Below the title, it says 'Paper | Created: 03/11/2012 | Status: Submitted'. The abstract text is visible on the left. On the right, there are three buttons: 'Move to Grab Bag' (grey), 'Accept Proposal' (green), and 'Reject Proposal' (red). Below these buttons are links for 'Proposal Details', 'Program Units', 'Study of Islam', and 'Audiovisual Requirements'. A confirmation dialog box is open in the center, with the text 'The page at papersqa.aarweb.org says: This action can not be undone. Are you sure you want to Reject this proposal?' and 'OK' and 'Cancel' buttons.

The submitter will then receive the following auto-generated e-mail:



Dear <SUBMITTER>,

Thank you for your proposal for inclusion in the [2012 meeting of the American Academy of Religion](#):

<TITLE>

Unfortunately, we are not able to include this proposal in our planning this year. I hope you will continue to be active in the work of the Academy and that you plan to attend our sessions at this year's Annual Meeting.

The Program Unit Chairs who reviewed your proposal may, at their discretion, follow up with additional feedback or suggestions within the next few days. If you have any questions regarding the review process or suggestions for next year's process, you may contact them:

- <CHAIR NAME>, <CHAIR EMAIL>

- <CHAIR NAME>, <CHAIR EMAIL>

Thank you again for the work you put into your proposal.

Sincerely,
Robert Puckett, PhD
Director of Meetings rpuckett@aarweb.org

American Academy of Religion
825 Houston Mill RD NE STE 300
Atlanta, GA 30329-4205
P: 404-727-1461
F: 404-727-7959
www.aarweb.org

Only the person who submitted the proposal will receive the email, not any other participants within the proposal. Since the message is an auto-generated form letter, you may want to additionally contact the submitter and/or the other participants with a personal message or feedback on their proposal. You can do that by clicking on their email addresses on the View screen (which will be visible once you accept the proposal).

If you wish to rescind a rejection, contact Robert Puckett at rpuckett@aarweb.org. If you believe the proposal has merit, consider moving it to the **Grab Bag** — it will become available to all program unit chairs at that point.

After you accept or reject each proposal, you will note that the background in the **My Program Unit's Proposals** will turn green (for accepted) or red (for rejected) for each proposal. This way you can keep track of the status of each proposal at a glance.

	Arts, Literature, and Religion		
2424	Arts, Literature, and Religion	Differences at the Heart of Religion and Literature	Panel Session
2927	Arts, Literature, and Religion	Peacebuilding through Arts and Religion; Music, Murals and Dance	Panel Session
3607	Arts, Literature, and Religion	Teaching Religion and Literature	Panel Session
3087	Arts, Literature, and Religion	The Post-Secular Turn: Rethinking Theory and Method in Religion and Literature	Panel Session
2454	Arts, Literature, and Religion	Theology, Aesthetics, and Culture: Responses to the Work of David Brown	Panel Session
4605	Arts, Literature, and Religion	Passing the Impasse: Art as a Theopoetic Mediator of External and Internal Religious Prejudice	Paper
3421	Arts, Literature, and Religion	"Apostle of Freedom": Julia Ward Howe at the 1893 World's Parliament of Religions	Paper
1360	Arts, Literature, and Religion	"Myth and Hyperbole in the 2008 Presidential Election"	Paper
875	Arts, Literature, and Religion	"Praise the World and Not the Unsayable"; Rilke's Poetic of Things as an 'Inner-Worldly Mysticism'	Paper
4385	Arts, Literature, and Religion	"The Most Perfect City in the World": George Pullman's Attempted Utopian Village	Paper
4569	Arts, Literature, and Religion	A Note on the Use of Visual and Literary Art for Historical Research in the Study of Religion	Paper
3301	Arts, Literature, and Religion	Aesthetic Ecstasy: The Radical Aesthetic of Adi Da Samraj and the Spiritual Impulse in Contemporary Art	Paper
2408	Arts, Literature, and Religion	Blasphemy or Piety? The Legal Limit of Religious and Anti-Religious Art	Paper
2629	Arts, Literature, and Religion	Blurring the Line Between Prophet and Comedian: Social Injustice	Paper
3200	Arts, Literature, and Religion	Changed but not Converted: John Marrant and Religious Identity in the Black Atlantic	Paper
4362	Arts, Literature, and Religion	Chiasmic Structure In/As Methodology	Paper

SESSION CREATION

Creating a Papers Session

The first step is to create a new Papers Session. On the **My Proposals** page, click the button to **Create New Proposal**.

AAR AMERICAN ACADEMY of RELIGION

[My Proposals](#) | [2012 Call for Papers](#) | [Program Units](#)

PAPERS Resources

My Account
[View my account](#)
[Logout](#)

AAR Annual Meeting
 Chicago, Illinois
 November 17-20, 2012

Call for Papers available online
[here](#).

Super Saver attendee registration
 ends April 15. Register [here](#).

Please be sure to [logout](#) when done.

My Proposals

Below are your current proposals (if any)

You may submit no more than two proposals in response to the Call for Papers. This includes submitting the same proposal to two separate units or two different proposals to two different units.

[Create New Proposal](#)

Once on the Create Proposal page, select **Papers Session**.

[My Proposals](#)
 Create Proposal

PROPOSAL TYPE

Proposal Type: *

Paper

Panel Session

Papers Session

Then select your program unit, by typing the name of the unit, or any keywords in the name, and then select the appropriate unit from the dropdown menu that appears.

PROGRAM UNITS: *

contemporary

Contemporary Islam

Contemporary Pagan Studies

Co-sponsored session: Contemporary Islam and Religion, Colonialism, and Postcolonialism

Co-sponsored session: Contemporary Pagan Studies and Indigenous Religious Traditions

Session Title, Description, and Abstract

Next provide the title of your session.

Proposal Title: *

Within the proposal description, simply type some dummy text. We won't need this field for your session, but the system requires at least one character in the field.

Description for Program Unit Review (maximum 1000 words): *

Note: Please do not include identifying information in the text of your submission. Doing so will negate any anonymous review process and may jeopardize the acceptance of your proposal.

Then enter an abstract of 150 words or less for the session (to be published in the online *Program Book*). Click the **Next >** button to continue.

Abstract for Online Program Book (maximum 150 words): *

Program Unit Options

Business Meeting

All ongoing program units must schedule a business meeting. Please check the box for the session that will include your business meeting.

Estimated attendance

It is vital for us to know how many people to expect in a given session so that we can place it in an adequately sized room. Although we know this can be difficult to predict, please give us your best guess. An average AAR session audience is between 50-100 people.

Room style

The standard room set with rows of chairs and a head table for presenters is a theater set. A conference set is a large table surrounded by chairs. This is typically only used by seminars.

Session Length

Any unit with more than two sessions on the program (including co-sponsored sessions) must designate one of its sessions as a 90-minute session. For the first time this year, we are also offering experimental two-hour sessions on Monday afternoon, but these are completely optional.

PROGRAM UNIT OPTIONS

Business Meeting
This is the business meeting for my program unit

Estimated Attendance:

Room Style:

Theater

Conference

Banquet

Reception

Session Length:

90 Minutes

2 hours

2.5 hours

Session duration

Next you can select your scheduling preference for the session.

Schedule Preference:

- None -

- None -
- Saturday - any time (2.5 hours)
- Saturday - 9:00 AM - 11:30 AM (2.5 hours)
- Saturday - 1:00 PM - 3:30 PM (2.5 hours)
- Saturday - 4:00 PM - 6:30 PM (2.5 hours)
- Sunday - 9:00 AM - 11:30 AM (2.5 hours)
- Sunday afternoon (90 minutes)
- Sunday - 1:00 PM - 2:30 PM (90 minutes)
- Sunday - 3:00 PM - 4:30 PM (90 minutes)
- Sunday - 5:00 PM - 6:30 PM (90 minutes)
- Monday - any time (2.5 hours)
- Monday - 9:00 AM - 11:30 AM (2.5 hours)
- Monday afternoon (2 hours)
- Monday - 1:00 PM - 3:00 PM (2 hours)
- Monday - 1:00 PM - 3:30 PM (2.5 hours)
- Monday - 4:00 PM - 6:00 PM (2 hours)
- Monday - 4:00 PM - 6:30 PM (2.5 hours)
- Tuesday morning (90 minutes)
- Tuesday - 8:30 AM - 10:00 AM (90 minutes)
- Tuesday - 10:30 AM - 12:00 PM (90 minutes)

Indicate any special needs including any requests for scheduling (e.g. Sabbath observance or persons with disabilities). When listing other sessions to avoid in scheduling, please be specific

about the units or topics to be avoided (i.e. Buddhism Section’s session on “Theravada Buddhism in Sri Lanka” rather than “anything about Buddhism”) and list them in priority order.

AVOID CONFLICTS WITH THESE SESSIONS:

Potential conflicting topics that scheduling should avoid. (maximum 2 other sessions; please be specific!)

Scheduling Comments:

Sunday, 7:00 pm-8:30 pm

Comments for scheduling

Adding Participants to Your Papers Session Proposal

Then you will need to click **NEXT>** and go to the second page of the proposal in order to enter information about *some* of the participants in your papers session. *You must list at least one presider.* You may also add a respondent. **We will add papers to the session in a subsequent step, so please do not enter paper authors here.**

PARTICIPANTS

Please list all participants in your proposal and their roles. **INCLUDE YOURSELF.**
You may add a Presider or Respondent, but please wait until the next screen to add Papers and their authors.

PARTICIPANTS:

First Name:

Last Name:

Institution:
+

Email:

Position:
 Presider
 Respondent

First Name:

Last Name:

Institution:
+

Email:

Position:
 Presider
 Respondent

Add another participant

Audiovisual Requirements

Next you may request audiovisual equipment for your presentation. The AAR makes available a limited number of meeting rooms equipped with LCD projectors and screens, as well as audio capabilities within the presentation rooms. Recognizing that the majority of Annual Meeting audiovisual presentations involve PowerPoint or Keynote, the AAR furnishes equipment to support this software. **AAR does not provide computers.** We encourage participants to bring their personal or departmental laptops, or to communicate with members of the same session in order to share computers.

Participants must submit a request for equipment along with their proposal. If accepted, the request is forwarded to the AAR executive office, and the session will be scheduled in a room with AV capabilities. The executive office will make every effort to honor the AV requests received at the time of the proposal.

AUDIOVISUAL REQUIREMENTS

All AV requests must be made at the time of proposal. Late requests are not guaranteed and will be at the presenter's own expense. See the [AAR Audiovisual Policy](#) for more information.

Resources:

LCD projector

Play Audio

Other:

Sabbath Observance

Next let us know about scheduling issues related to religious observance.

SABBATH OBSERVANCE

Please tell us if you are unavailable at any time due to religious observance.

Schedule:

- None -

- None -

Friday (all day)

Friday evening

Saturday (all day)

Sunday morning

Sunday (all day)

Accessibility Requirements

If you have any accessibility requirements in order to make your presentation, please let us know so that we can accommodate your needs.

ACCESSIBILITY REQUIREMENTS

Resources:

Wheelchair accessible

Please see our [Accessibility page](#) for detailed information.

Other:

When you have completed your session, click the **Done** button at the bottom of the page. Then on the View page, click the **Accept Proposal** button, and click **OK** in the pop-up box. **You must accept a session before you can add papers to it.**

View
Edit
Node export

AAR Awards Ceremony and Reception

Panel Session | Created: 03/21/2012 | Status: Submitted

Abstract

Celebrate the achievements of the 2012 AAR award winners at the ceremony and reception held in their honor. Martin E. Marty Award for the Public Understanding of Religion Excellence in Teaching Award Martha Reineke, University of North Texas, Dallas and the Art Award 2012 Best In-Place: Third Place Awards <i>Ar</i> <i>Historical</i> Religions

The page at papersqa.aarweb.org says:

This action can not be undone. Are you sure you want to Accept this proposal?

OK Cancel

Move to Grab Bag

Accept Proposal

Reject Proposal

Proposal Details

Submitter:

Program Units

[Receptions/Breakfasts](#)

Assigning Papers to a Papers Session

You must accept a session before you can add papers to it. To add papers to your papers session, you must first accept the paper. Then click the **Edit** tab on the View screen of the paper you wish to add to the papers session. Scroll down to the bottom of the page and click **NEXT>**. Below the **Participants** section, but before **Audiovisual Requirements**, you will now see a section labeled **Paper Session Assignment**. Any sessions that you have accepted for your Program Unit will pre-populate in the dropdown menu. Select the one to which you want to assign the accepted paper, and then go to the bottom of the page and click **DONE**.

PAPER SESSION ASSIGNMENT

Assign this Paper to an existing Paper Session.

Paper Session:

- None -

- None -

isting Paper Session.

Repeat this process for each paper you wish to add to the papers session.

If you click on the Papers Session, you will then see that the papers you assign will then appear under **Papers** in the right-hand column.

Average:
☆☆☆☆☆
No votes yet
If you change Your Rating, refresh screen.

Your rating:
●☆☆☆☆☆
Your rating: None
Double-click the appropriate star in the sequence to register your rating.

Papers

- ["Subtle Criteria"](#)
- [Investigation of Early Shi'a Identity in Kashshi's Evaluative method](#)
- [Ahl al-Eayt and the Art of Writing Letters to the Prophet in The Maghrib](#)
- [test paper 1](#)
- [Translating the Qur'an with Purpose: The Case of Laleh Eakhtiar](#)

Rollover Sessions

This year we are introducing **"Rollover sessions."** That is, like rollover minutes on your cell phone plan, a program unit that doesn't want to use its full allotment of sessions in 2012 can roll a session over to have an extra in 2013. You may roll over a maximum of two sessions in any given year, you may use a maximum of two rolled over sessions in any given year, and rolled-over sessions expire after two years (my ingenious 2-2-2 plan!). **The extra session that you get for co-sponsoring may not be rolled over.** This allows for more flexibility in scheduling if a Program Unit has a particularly good or bad response to its call, and allows long-range planning for major sessions.

If you would like to roll over a session until next year, please let me know by emailing annualmeeting@aarweb.org.

Policies Concerning Participation in the Annual Meeting

Because the Annual Meeting is a convention of members, program participants must be current members of AAR by **June 15**. Current membership for Annual Meeting participation means having paid in full the membership dues for the same calendar year as that of the Annual Meeting. When possible, the [Director of Meetings](#) will inform program unit chairs of such cases in order to allow the chair time to remind the proposed participant to become a current member or to make alternative arrangements for the session.

Further, all Annual Meeting participants must register for the Annual Meeting by **June 15**. Participants not registered by June 15 will have their name removed from the Program Book. N.B. Participants must be registered for the meeting at the appropriate regular, student, or

retired member rate, rather than the spouse/partner rate. The spouse/partner rate is intended for those attendees who would not otherwise come to the Annual Meeting.

To ensure that individual members have maximum accessibility to program slots, members may not be on the program more than two times. Business meeting presiders may appear thrice. If the [Director of Meetings](#) discovers a member is slated to participate more than two times during the processing of session forms, the office will contact the member and the affected program units. The member will be asked to drop one or more sessions and to notify the proper program unit chairs of their decision. All sessions must have a presider, and presiders should not deliver a paper in a session over which they preside. Similarly, respondents may not deliver a paper in a session in which they will also respond.

Special Invitations

Requests to invite a nonmember whose field is not religion and who is not located within a religion department or program should be submitted to the [Director of Meetings](#) at annualmeeting@aarweb.org as soon as possible, but no later than **April 30** of the meeting year.

Typically, the program unit chair sends an email request and gets a response within a day. Authorization must precede the extending of an invitation to a nonmember. In your correspondence with the executive director, please include the full address for the invited participant, and a brief rationale for the exception. A nonmember whose field is religion must become a member to participate at the Annual Meeting. Participants from developing nations are exceptions to this requirement. Keep in mind that membership waivers do not necessarily imply waivers of registration for the Annual Meeting.

If you encounter any problems or have any suggestions, please email us at support@aarweb.org. We will do everything we can to help you.